

Dear Participant,

In what follows we send you information regarding how to present the scientific works at the XXII AIMETA Conference 2015 which takes place at the facilities of Architectural Science at the Polytechnic School at the University of Genoa 14th to 17th of September 2015.

Each oral presentation should last not more than 20 minutes: 15 minutes for the presentation and 5 minutes for discussion.

We please ask you to bring your presentation to the Conference on a USB key, both on PPT/PPTX format as well as a PDF file, and upload the presentation, during the breaks, on the computer available in the room where your session takes place.

Videos should be incorporated in the presentation; the correct visualization of videos and animations should be tested, in time, by the participant on the computer available in the room where the session takes place.

The computers available in rooms where the presentations take place all have the Windows 8.1 Operative System, the Office 2013 package as well as Acrobat Reader; the participants are requested to verify that their presentations work using the available formats.

Since no Mac computers will be available, participants that have their presentations prepared on a Mac are asked to convert the presentation to the available formats or bring their own computers along with a VGA adapter.

We thank you for your cooperation and wish you a pleasant Conference

The AIMETA 2015 Organizing Committee